

- Draft -

**Elm City College Preparatory  
Board of Directors**

Friday, June 21, 2019

370 James Street, New Haven

4:00 pm

**I. Call to Order & Attendance**

The meeting was called to order at 4:04 pm by Dick Ferguson. The following board members, constituting a quorum, and Achievement First staff were in attendance:

Richard Ferguson - Yes

Julia Halberstam - Yes (phone)

Laura Saverin - Yes (phone)

Nicole Brambila - Yes (Phone)

Genevive Walker - Yes (phone)

Joe Rodriguez - No

Patricia Pierce - No

Stephanie Ma - Yes (phone)

Magaly Cajigas - No

Sarah Blanton, AF Network Support - Yes (phone)

Patric Gregory - Yes (phone)

Sarah Claybaugh, AF Network Support - Yes

Melinda Hamilton - Yes (phone)

Ken Paul, AF Network Support - Yes

Public: Chris Peak

**II. Open Session for Public Comment**

There was no public comment.

**III. Approve Minutes**

RESOLVED, the Elm City College Preparatory Board of Directors hereby approves the meeting minutes from March 26 and May 22, 2019.

Motion by Melinda Hamilton

Seconded by Laura Saverin

All in favor

**IV. Finance Committee Report**

Laura Saverin reported on the year to date financials for each school and reviewed the balance sheet.

On the selection of an auditor, Ms. Saverin explained that members of the finance committees of all Achievement First boards, including the Network Support board, took part in the review

of proposals and presentations from the three audit firms selected by AF as finalists in the RFP process. They chose to rehire CohnReznick with a stipulation that current partner cycles off and a new partner be appointed.

Ms. Saverin presented the FY20 proposed budget noting that staffing and enrollment are the biggest drivers in the budget.

Finally, Ms. Saverin spoke about the updated fiscal policies.

RESOLVED, the Elm City College Preparatory Board of Directors hereby ratifies the re-appointment of CohnReznick to perform the financial audit of the 2018-19 fiscal year.

Motion by Genevive Walker  
Seconded by Julia Halberstam  
All in favor

RESOLVED, the Elm City College Preparatory Board of Directors hereby approves the financial report as presented.

Motion by Patric Gregory  
Seconded by Melinda Hamilton  
All in favor

RESOLVED, the Elm City College Preparatory Board of Directors hereby approves the financial budget as recommended by the Finance Committee and prepared by Achievement First for the 2019-20 fiscal year.

Motion by Genevive Walker  
Seconded by Melinda Hamilton  
All in favor

RESOLVED, the Elm City College Preparatory Board of Directors hereby approves the updated Fiscal Policies and Procedures as presented.

Motion by Patric Gregory  
Seconded by Nicole Brambila  
All in favor

## **V. Board Chair Report**

Dick Ferguson gave brief announcements about summer scheduling.

RESOLVED, the Elm City College Preparatory Board of Directors hereby ratifies the re-election of

the following individuals to serve as Directors with a three year term ending June 30, 2022.

Dick Ferguson

Stephanie Ma

Patric Gregory

Motion by Melinda Hamilton

Seconded by Laura Saverin

All in favor

WHEREAS, pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020.

AND WHEREAS, This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

AND WHEREAS, The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held.

RESOLVED, the Elm City College Preparatory Board of Directors hereby authorizes the Board Chair to certify that Elm City College Preparatory Elementary and Middle Schools meet the standards specified in Section 10-215e of the Connecticut General Statutes for the period July 1, 2019 through June 30, 2020.

Motion by Laura Saverin

Seconded by Genevive Walker

All in favor

BE IT RESOLVED, Elm City College Preparatory Elementary (grades K-4) will transition from the “Greenfield” model and curriculum to the “AF Classic” for the 2019-20 academic year and each school year thereafter with a curricular base of core subjects and a scope and sequence aligned to AF classic elementary schools across the network with added Greenfield components (e.g., dream teams, double enrichment, and expeditions, etc.).

Motion by Patric Gregory

Seconded by Laura Saverin

All in favor

## **VI. Adjourn**

The meeting was adjourned at 4:42 pm by Dick Ferguson.

Motion by Laura Saverin

Seconded by Genevive Walker

All in favor